

**RHODE ISLAND DEPARTMENT OF CORRECTIONS**  
**Anthony P. Trivisono Intake Service Center – Specific Procedures**

<b>Facility/Program</b>	<i>Anthony P. Trivisono Intake Service Center</i>
<b>ISC Procedure #: MED – 01</b>	<b>Effective Date: 09/05/2018</b>
<b>Title:</b>	Distribution of Suboxone Protocol
<b>Supplements DOC Policy #(s):</b> 9.14-8 DOC; Detecting and Confiscating Inmates Detainees (Frisk, Strip, Body Cavity Searches) and Vehicles 18.20-2 DOC; Pharmaceutical and Medical Device Distribution 18.52-3 DOC; Inmates with Alcohol or Other Drug Problems – Intoxication, Withdrawal and Treatment	

**I. Purpose**

The Rhode Island Department of Corrections provides for the maintenance and pre-release treatment for inmates prescribed suboxone.

The purpose of this procedure is to provide guidance that both Nursing and Correctional Staff can adhere to for the orderly and secure issuance of suboxone.

**II. Applicability**

This procedure applies to all Anthony P. Trivisono Intake Service Center personnel and shall be maintained in the Shift Commander's policy file, all-procedural manuals and selected post orders.

All staff will be oriented and trained to follow these procedures when assigned to the Anthony P. Trivisono Intake Service Center and once annually. The Shift Commander or his/her designee will conduct periodical inspections of the appropriate areas to ensure proper procedures are being followed.

**III. Procedures**

1. The unit of suboxone to be dispensed will be in the form of a sublingual film (under the tongue).
2. The evening prior, Nursing staff will provide each control center with a current list of each inmate scheduled to report to the visiting room for 7:00 a.m.
3. At the conclusion of visits, the visiting room officers will conduct a search of the visiting room for contraband which may have been left after evening visits. The Visiting Room Officer will then supervise his/her porter prepare and place two (2) cups of water on each desk to be occupied by each inmate.
4. At approximately 7:00 a.m., upon the 7-3 Officers assuming their posts, Control Center Officers will release the inmates requested by medical via the list produced the previous night and direct those

inmates to report to the visiting room. Corridor Utility Officers will position themselves on post to assist in the movement of inmates to the visiting room.

Upon arrival, participating inmates will be directed to untuck their shirt from their pants, take a seat and place their Offender I.D. and their hands palms down on the visiting table top. Utility Officers will take a position at the ends of each row in order to obtain a direct view of the inmates' hands on the table.

5. When all participating inmates have been seated, one Officer will escort the nurse to the first inmate. The Officer will conduct an initial mouth exam to include an inspection for removable dental appliances. The inmate will then be instructed to consume one of the two cups of water. The dispensing nurse will then visually inspect the inmates Offender I.D. and upon confirmation, administer the appropriate dosage to the inmate to be placed under the inmate's tongue. The escorting Officer will conduct a subsequent inspection to ensure the film is under the inmate's tongue. This process will continue until all participating inmates have received their dosage.
6. As the inmates are seated, awaiting the film to dissolve, an Officer will conduct periodic mouth inspections to ensure that no inmates have ingested, or made an attempt to conceal (hoard) any medication.
7. After fifteen (15) minutes has passed inmates may announce to the Officer that their film has dissolved. An officer will then conduct a detailed mouth exam and upon satisfaction, the inmate will be directed to consume the second cup of water. The inmate will then be permitted to exit the visiting room to return to his housing unit.
8. If at any time, a Correctional Officer suspects or observed an inmate putting their hands around their mouth, a mouth check will be immediately performed to determine the presence of the film. If necessary, a strip search of the inmate will/may be performed to ensure compliance with this procedure.
9. If contraband is discovered (medication cheeked or transferred to another area), the inmate will be issued a disciplinary action.
10. As the last inmate exits the visiting room, an Officer will announce all inmates have returned to their housing units.

**\*\*\*Note: This procedure will be utilized at all times to include times of Modified Lockdowns.**

Accepted and Signed  
September 5, 2018

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Anthony Grassini, Warden  
Anthony P. Trivisono Intake Service Center